**WKHS Booster Meeting Minutes**

**November 29, 2017**

**Attendees**: Brad Findell, Dave Wendt, Julie Harvey, Lori Baeumel-Judy, Mrs. Pemberton, Zack Triscari, and Gretchen Petrucci

Meeting called to order at 7:45 p.m.

**10/25/17 Meeting Minutes**: Dave W. moved to accept the minutes. Julie seconded. All voted in favor.

**Treasurer’s Report**: Bank forms have been submitted for the Boosters to obtain a debit card in Julie’s name for regular food and supplies purchases.

Gretchen moved to establish a policy to give the choir director authority (a) to spend up to $50 without advance Booster authorization when time is of the essence (i.e., Boosters will not be meeting in time) and (b) to request and obtain authority to spend for a “time of the essence” expense above $50 via a passing email vote to Booster Members. Dave W. seconded. All voted in favor.

Mrs. P. requested reimbursement of $74.95 for the purchase of 60 candles for the holiday concert (all students will use them) and authority to purchase batteries for them. Julie moved to approve the reimbursement, the purchase of 12 more candles and the cost of batteries (roughly $150). Dave W. seconded. All voted in favor.

**Fundraising Report**:

* *Mod Pizza* – ad to be included in the holiday concert for this fundraiser.
* *Future restaurant fundraising* – Chipotle (in February), Wendy’s and Five Below (maybe for February).
* *Caroling* – information about this fundraiser will be included in the holiday concert for this fundraiser. We have 10 groups of students set up. Drivers are still being obtained. Territories have been set up. Several matches (driver, students and territory) are set. At the parent-prep meeting, we will hand out the overall map, assigned territory map, and the log sheet to record the number of houses visited and number that donated.

**Director’s Report**:

* *Payment for Services* – Mrs. P. has requested payment for Mr. Domer and Mr. Griffin from Dave Houze, which he will handle next week.
* *Holiday Concert* – December 5 at 7:30 pm. Student call time = 5:25 pm. Boosters will provide dinner for 65 students from Subway at 6:40 pm. Concert will run 7:30-8:45 pm.
* *Holiday Assembly at School* – December 8th. Auccafellas will perform.
* *Next Retreat* – January 20th for Kilbourne Singers only, 9 am - 4 pm. Boosters will provide lunch for 33 students at 12:15 pm. May obtain lunch from Olive Garden, depending on cost (Julie will look into).

**Other Business**:

* *OMEA District Contest* – it will be Friday March 9th (pm). Students will meet at the school and travel together there by bus.

Dave W. moved to adjourn. Brad seconded. All voted in favor at 8:40 pm. Next Booster meeting = January 31, 2018 at 7:30